

**FORM NO. 16**

[See rule 31(1)(a)]

**PART A**

Certificate under section 203 of the Income-tax Act, 1961 for Tax deducted at source on Salary paid to an employee under section 192 or pension/interest income of specified senior citizen under section 194P

Last updated on / /

|   |                                   |  |   |  |  |
|---|-----------------------------------|--|---|--|--|
| Certificate No. _____   |                                   | Name and address of the Employer/ Specified Bank<br>MUNICIPAL CORPORATION LUDHIANA<br>LIBRARY BRANCH, NEAR CLOCK TOWER, BHARATNAGAR<br>CHOWK, LUDHIANA-141003 PUNJAB |   | Name and address of the Employee/ Specified senior citizen<br>SONIA BHANDARI |  |
| PAN of the Deductor<br>PANNOTREQD   | TAN of the Deductor<br>JLDM03483E | PAN of the Employee/<br>specified senior citizen<br>FNQPS9699P   | Employee Reference No./<br>Pension Payment order no.<br>provided by the Employer (If available) |  |  |
| CIT (TDS)<br>The Commissioner of Income Tax (TDS)<br>C.r. Building, Sector 17 – E, Himalaya Marg, Chandigarh-160017 |                                   | Assessment Year<br>2022-23   | From<br>01-Apr-2021   | To<br>31-Mar-2022  |  |

**Summary of amount paid/credited and tax deducted at source thereon in respect of the employee**

| Quarter(s)         | Receipt Numbers of original statements of TDS under sub-section (3) of section 200 | Amount paid/credited | Amount of tax deducted (Rs.) | Amount of tax deposited/remitted (Rs.) |
|--------------------|--|----------------------|------------------------------|--|
| Q1                 |  | Nil                  | Nil                          | Nil                                    |
| Q2                 |  | Nil                  | Nil                          | Nil                                    |
| Q3                 |  | Nil                  | Nil                          | Nil                                    |
| Q4                 |  | 494,976.00           | 20.00                        | 20.00                                  |
| <b>Total (Rs.)</b> |  | <b>494,976.00</b>    | <b>20.00</b>                 | <b>20.00</b>                           |

**I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT**  
(The Deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)


| S. No.      | Tax Deposited in respect of the Deductee (Rs.) | Book identification number (BIN) |   |  |                                      |
|-------------|--|----------------------------------|---|--|--------------------------------------|
|             |  | Receipt numbers of Form No. 24G  | DDO Sequence Number in the Book Adjustment Mini Statement | Date on which tax deposited (dd/mm/yyyy) | Status of matching with Form No. 24G |
| Total (Rs.) | Nil  |                                  |   |  |                                      |

**II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN**  
(The Deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

| S. No.             | Tax Deposited in respect of the Deductee (Rs.) | Book identification number (BIN) |  |                       |                               |
|--------------------|--|----------------------------------|--|-----------------------|-------------------------------|
|                    |  | BSR Code of the Bank Branch      | Date on which tax deposited (dd/mm/yyyy) | Challan Serial Number | Status of matching with OLTAS |
| I                  | 20.00  | 0510308                          | 25/05/2022                               | 12769                 | -                             |
| <b>Total (Rs.)</b> | <b>20.00</b>                                   |                                  |  |                       |                               |

**Verification**

I, CHAMAN LAL, son/daughter of PREM CHAND working in the capacity of LIBRARY RESTOREN (designation) do hereby certify that a sum of Rs. 20.00 [Rs. Twenty Only (in words)] has been deducted and deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the book of accounts, documents, TDS statements, TDS deposited and other available records.

|                               |             |  |
|-------------------------------|-------------|--|
| Place                         | LUDHIANA    | <br>(Signature of person responsible for deduction of tax)<br><b>Secretary</b><br>Municipal Corporation<br>Ludhiana |
| Date                          | 31-May-2022 |  |
| Designation: LIBRARY RESTOREN |             |  |

**GURMEET SINGH**  
Clerk (Fire B.)

Prepared By: **A Kumar & Co. [Chartered Accountants]**

For any query Contact Us at

Address: SCO No. 5, Neco Complex, Above Bank of Baroda, Gurdev Nagar, Pakhowal Road, Ludhiana  
Contact No. +91 98728-09835, +91 97809-22663

TAN of Employer  
JLDM03483E

Name of Employee  
SONIA BHANDARI

PAN of Employee  
FNQPS9699P

Assessment Year  
2022-23

**PART B (Annexure-I)**

**Details of Salary paid and any other income and tax deducted**

| A   |   | Whether opting for taxation u/s 115BAC? |              | No  |                   |
|-----|---|---|--------------|-----|-------------------|
| 1.  | Gross Salary  |   |              |     |                   |
| (a) | Salary as per provisions contained in section 17(1)   | Rs.                                     | 494,976.00   |     |                   |
| (b) | Value of perquisites under section 17(2) (as per Form No. 12BA, wherever applicable)                  | Rs.                                     | Nil          |     |                   |
| (c) | Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)             | Rs.                                     | Nil          |     |                   |
| (d) | Total   |   |              | Rs. | 494,976.00        |
| (e) | Reported total amount of salary received from other employer(s)                                       |   |              | Rs. | Nil               |
| 2.  | Less: Allowance to the extent exempt under section 10   |   |              |     |                   |
| (a) | Travel concession or assistance under section 10(5)   | Rs.                                     | Nil          |     |                   |
| (b) | Death-cum-retirement gratuity under section 10(10)  | Rs.                                     | Nil          |     |                   |
| (c) | Commutated value of pension under section 10(10A)   | Rs.                                     | Nil          |     |                   |
| (d) | Cash equivalent of leave salary encashment under section 10(10AA)                                     | Rs.                                     | Nil          |     |                   |
| (e) | House rent allowance under section 10(13A)  | Rs.                                     | Nil          |     |                   |
| (f) | Amount of any other exemption under section 10  |   |              |     |                   |
| (g) | Total amount of any other exemption under section 10  | Rs.                                     | Nil          |     |                   |
| (h) | Total amount of exemption claimed under section 10 [2(a) + 2(b) + 2(c) + 2(d) + 2(e) + 2(g)]          |   |              | Rs. | Nil               |
| 3.  | Total amount of salary received from current employer [1(d)-2(h)]                                     |   |              | Rs. | 494,976.00        |
| 4.  | Less: Deductions under section 16   |   |              |     |                   |
| (a) | Standard deduction under section 16(ia)   | Rs.                                     | 50,000.00    |     |                   |
| (b) | Entertainment allowance under section 16(ii)  | Rs.                                     | Nil          |     |                   |
| (c) | Tax on employment under section 16(iii)   | Rs.                                     | Nil          |     |                   |
| 5.  | Total amount of deductions under section 16 [4(a)+4(b)+4(c)]  |   |              | Rs. | 50,000.00         |
| 6.  | Income chargeable under the head "Salaries" [3+1(e)-5]  |   |              | Rs. | 444,976.00        |
| 7.  | Add: Any other income reported by the employee under as per section 192 (2B)                          |   |              |     |                   |
| (a) | Income (or admissible loss) from house property reported by employee offered for TDS                  | Rs.                                     | Nil          |     |                   |
| (b) | Income under the head Other Sources offered for TDS   | Rs.                                     | Nil          |     |                   |
| 8.  | Total amount of other income reported by the employee [7(a)+7(b)]                                     |   |              | Rs. | Nil               |
| 9.  | Gross total income (6+8)  |   |              | Rs. | 444,976.00        |
| 10. | Deductions under Chapter VI-A   |   |              |     |                   |
|     |   |   | Gross Amount |     | Deductible Amount |
| (a) | Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C | Rs.                                     | Nil          | Rs. | Nil               |
| (b) | Deduction in respect of contribution to certain pension funds under section 80CCC                     | Rs.                                     | Nil          | Rs. | Nil               |
| (c) | Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD (1)            | Rs.                                     | Nil          | Rs. | Nil               |
| (d) | Total deduction under section 80C, 80CCC and 80CCD(1)   | Rs.                                     | Nil          | Rs. | Nil               |

Prepared By: **A Kumar & Co. [Chartered Accountants]**


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|     |   |     |     |     |     |     |            |
|-----|---|-----|-----|-----|-----|-----|------------|
| (e) | Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B)              |     |     | Rs. | Nil | Rs. | Nil        |
| (f) | Deduction in respect of contribution by Employer to pension scheme under section 80CCD (2)                      |     |     | Rs. | Nil | Rs. | Nil        |
| (g) | Deduction in respect of health insurance premia under section 80D   |     |     | Rs. | Nil | Rs. | Nil        |
| (h) | Deduction in respect of interest on loan taken for higher education under section 80E                           |     |     | Rs. | Nil | Rs. | Nil        |
|     |   |     |     |     |     |     |            |
|     |   |     |     |     |     |     |            |
|     |   |     |     |     |     |     |            |
| (i) | Total Deduction in respect of donations to certain funds, charitable institutions, etc. under section 80G       | Rs. | Nil | Rs. | Nil | Rs. | Nil        |
| (j) | Deduction in respect of interest on deposits in savings account under section 80TTA                             | Rs. | Nil | Rs. | Nil | Rs. | Nil        |
| (k) | Amount deductible under any other provision(s) of Chapter VI-A  |     |     |     |     |     |            |
| (l) | Total of amount deductible under any other provision(s) of Chapter VI-A   | Rs. | Nil | Rs. | Nil | Rs. | Nil        |
| 11. | Aggregate of deductible amount under Chapter VI-A [10(a)+10(b)+10(c)+10(e)+10(f)+10(g)+10(h)+10(i)+10(j)+10(l)] |     |     |     |     | Rs. | Nil        |
| 12. | Total taxable income (9-11)   |     |     |     |     | Rs. | 444,980.00 |
| 13. | Tax on total income   |     |     |     |     | Rs. | 9,749.00   |
| 14. | Rebate under section 87A, if applicable   |     |     |     |     | Rs. | 9,749.00   |
| 15. | Surcharge, wherever applicable  |     |     |     |     | Rs. | Nil        |
| 16. | Health and education cess @ 4%  |     |     |     |     | Rs. | Nil        |
| 17. | Tax payable (13+15+16-14)   |     |     |     |     | Rs. | Nil        |
| 18. | Less: Relief under section 89 (attach details)  |     |     |     |     | Rs. | Nil        |
| 19. | Net tax payable (17-18)   |     |     |     |     | Rs. | Nil        |

**Verification**

I, **CHAMAN LAL**, son/daughter of **PREM CHAND** working in the capacity of **LIABRARY RESTOREN** (designation) do hereby certify that the information given above is true, complete and correct and is based on the book of accounts, documents, TDS statements, and other available records.

|              |                   |  |
|--------------|-------------------|--|
| Place        | LUDHIANA          | <br>(Signature of person responsible for deduction of tax)<br><b>GURMEET SINGH</b><br>Clerk (Fire B.) |
| Date         | 31-May-2022       |  |
| Designation: | LIABRARY RESTOREN | <b>Secretary</b><br><b>Municipal Corporation</b><br><b>Ludhiana</b>  |

Prepared By: **A Kumar & Co. [Chartered Accountants]**

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