

## FORM NO. 16

[See rule 31 ( 1 ) ( a )]

## PART A

Certificate under section 203 of the Income-tax Act, 1961 for tax deducted at source on salary/paid to an employee under section 192 or pension on/interest income of specified Sr. Citizen under section 194P					
Certificate No.		Last updated on			
12345/1234		01-06-2023			
Name and address of the Employer		Name and address of the Employee			
Principal Controller of Defence Accounts Draupadi Ghat Allahabad		VIKAS YADAV VILL- JAGAT BELA POST- JAGAT BELA,PS- CHILUATAL			
PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer ( If available )		
	ALDP00686A	ABKPY4931F	601202204636		
CIT ; TDS The Commissioner of Income Tax (TDS), 5, Ashoka Road, Lucknow-226001		Assessment Year	Period with the Employer		
		2023-24	From	To	
			01-Apr-2022	31-Mar-2023	
Summary of amount paid/credited and tax deducted at source thereon in respect of the employee					
Quarter ( s )	Receipt Numbers of original quarterly statements of TDS under sub-section ( 3 ) of section 200	Amount paid/credited ( Rs. )	Amount of tax deducted ( Rs. )	Amount of tax deposited/remitted ( Rs. )	
Qtr 1		0.00	0.0	0.0	
Qtr 2		0.00	0.0	0.0	
Qtr 3		0.00	0.0	0.0	
Qtr 4		2564340.00	0.0	0.0	
Total (Rs)		2564340.00	0.00	0.00	
I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT ( The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee )					
Sl. No.	Tax Deposited in respect of the deductee ( Rs. )	Book Identification Number ( BIN )			
		Receipt numbers of Form No. 24G	DDO serial number in Form No. 24G	Date of transfer voucher	Status of matching with Form No. 24G
Total ; ( Rs. )					
II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN ( The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee )					
Sl. No.	Tax Deposited in respect of the deductee ( Rs. )	Challan Identification Number ( CIN )			
		BSR Code of the Bank Branch	Date on which tax deposited	Challan Serial Number	Status of matching with OLTAS
Total ; ( Rs. )					
Verification					
I, Mr. Sanjay Kumar, son/daughter of Mr. Shiv Nath Prasad working in the capacity of Accounts Officer ( designation ) do hereby certify that a sum of Rs. [Rs. NIL ] has been deducted and deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.					
Place	Prayagraj	This is computer generated statement and does not require signature			
Date	01-06-2023	Signature of Person Responsible for Deduction of Tax			
Designation	Accounts Officer	Full Name	Mr. Sanjay Kumar		

**Notes:**

1. Part B (Annexure) of the certification in form 16 shall be issued by employer.
2. If an assessee is employed under one employer during the year, Part "A" of the certificate in form 16 issued for the quarter ending on 31st of March of the financial year shall contain the details of the tax deducted and deposited for all the quarters of the financial year.
3. If an assessee is employed under more than one employer during the year, each of the employer shall issue Part A of the certificate in form 16 pertaining to the period for which such assessee was employed with each employer. Part B ( Annexure ) of the certificate in Form 16 may be issued by each employer or the last employer at the option of assessee.
4. To update PAN details in Income Tax Department database, apply for "PAN Change Request" through NSDL or UTITSL.

**Legends used in Form 16**

Legends	Discription	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when the payment details in bank match with the details of deposit in TDS/TCS statement.
P	Provisional	Provisional Tax credit is effected only for TDS/TCS Statements filled by Government deductors."P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO).
F	Provisional	In case of non-government deductors, payment details of TDS/TCS deposited in the bank by deductor have matched with the payment details mentioned in TDS/TCS statement filled by the deductors. In case of government deductors , details of TDS/TCS booked in Government account has been verified by Pay and Account Officer (PAO).
O	Overbooked	Payment details of TDS/TCS deposited in bank by deductors have matched with the details mentioned in TDS/TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes over payment for excess amount claimed in the statement. .

**Disclaimer :**

**The Form-16 issued is for record purpose only & should not be considered for filing of income tax return.**